



Coxheath Parish Council

AGENDA

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the next meeting of the Parish Council will be held on Tuesday 8th December at 7:00 pm via Zoom

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Members of the public can join this meeting by contacting the Parish Clerk clerk@coxheathparishcouncil.org.uk or by telephone 07788 278972, no later than 4pm on the day of the meeting. Members of the public can join by video or telephone. Members of the public wishing to raise matters at the meeting must contact the Clerk and submit their enquiry/question in advance of the meeting and no later than 4pm on the day prior to the meeting. If joining the meeting, we must ask you to mute your device when entering the meeting and remain muted until you are asked to speak.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the pr of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying

2. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

3. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

- 3.1 Minutes of Parish Council held on the 27th October 2020

4. Matters arising from the minutes (not included in other agenda items):

- 4.1 Development of Multi-Use Games Area (MUGA)
- 4.2 Tree Survey & Landscape Works
- 4.3 Replacement Litter Bins; Parish Noticeboards
- 4.4 New Website- Update

5. Reports:

- 5.1 Police Representative
- 5.2 Community Warden
- 5.3 Kent County Councillor

PCSO Vasey
S Williams
Cllr Stockell

- | | | |
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| 5.4 | District Councillors | Cllr's Webb; Fermor and Parfitt-Reid |
| 5.5 | Chairman of the Parish Council | Cllr Parker |
| 5.6 | Playground Inspection | Cllr Divall |
| 5.7 | Open Spaces Councillor | Cllr Bird |
| 5.8 | Parish Council Environmental Initiatives | Cllr Small |
- 6. Finance:**
- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
 - 6.2 Late Payment Request/s to be discussed for approval and payment
 - 6.3 Banking Arrangements – Update
 - 6.4 To receive the Notice of Conclusion of Audit 2019-20
 - 6.5 To receive the Bank Reconciliation (to be provided at the meeting)
- 7. To receive recommendations from the Finance Committee**
- 7.1 To receive the draft minutes of the Finance Committee Meeting 19th November 2020
 - 7.2 To consider the Budget 2021/22:
 - 7.2.1 To review 2020/2021 spend forecast
 - 7.2.2 To agree budget groups for 2021/2022
 - 7.3 To consider the precept and parish service scheme 2021/22
- 8. Planning:**
- 8.1 To table planning applications dealt with since last meeting
 - 8.1.1 20/504928/FULL 1 Culpepper Road Coxheath Maidstone Kent ME17 4EB
Demolition of existing conservatory and utility, and erection of part single storey, part two storey side and rear extensions and front porch. **Resolved: No Objection**
 - 8.1.2 20/504995/FULL 21 Heathside Avenue Coxheath Maidstone Kent ME17 4QD
Demolition of existing porch, shed and greenhouse. Erection of a single storey front and side extension and a new shed. **Resolved: No Objection**
 - 8.2 To table decisions by the Planning Authority since the last meeting:
 - 8.2.1 20/504583/FULL Two Jays 29 Westerhill Road Coxheath Maidstone Kent ME17 4DH
Erection of a front porch, two storey rear extension and loft conversion (Resubmission of 20/502768/FULL). **MBC Refused**
 - 8.3 Local Plan Review Preferred Approaches Consultation Deadline for CPC response 22nd December 2020
- 9. Working Groups: To receive Updates**
- 10. Correspondence:**
- 10.1 To Table items of late correspondence**
 - 10.2 To Table items circulated**
 - 10.2.1 KALC AREA Committee meeting Minutes
 - 10.2.2 Maidstone Borough Council Local Plan Review: Regulation 18b Preferred Approach Pre-consultation Meeting
 - 10.2.3 KALC updated guidance for the safe use of council buildings & guidance on enabling safe and effective volunteering
 - 10.2.4 KCC Prospective Councillor Event – 9 December 2020
 - 10.2.5 KALC Community Awards Scheme 2021
 - 10.2.6 Matthew Scott launches his Annual Policing Survey
 - 10.2.7 Free training for district/parish councils on volunteering
- 11. Date of the Next Meeting: To be confirmed**

Irene Bowie

I Bowie (Parish Clerk)

3rd December 2020

Email: clerk@coxheathparishcouncil.org.uk

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