



Coxheath Parish Council Finance Committee Meeting AGENDA

Members are hereby summoned, and notice is given that the next meeting of the Finance Committee will be held on Thursday 10th February at 7:30 pm in the Village Hall Committee Room

All meetings are open to the press and public. The parish council requests that all attendees note the following:

- all attendees are requested to wear masks into the building and only take them off once seated or speaking.
- please do not attend if you have any Covid symptoms

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

4. Minutes of the previous meeting – 11th November 2021.

5. Matters Arising from the Minutes – Report on the final Precept application.

6. Finance:

- 6.1 Bank Reconciliation;**
- 6.2 Financial Performance Against Budget YTD;**
- 6.3 Banking Arrangements.**

7. To receive correspondence/reports:

- 7.1 Update on Disabled access Gates at the Play Area;**
- 7.2 Late correspondence.**

8. Agenda items for the next meeting:

9. To agree meeting dates for 2022

*Coxheath Parish Council
2nd February 2022*