



# Coxheath Parish Council Finance Committee Meeting AGENDA

**Members are hereby summoned, and notice is given that the next meeting of the Finance Committee will be held on Thursday, 14<sup>th</sup> November 2024 at 7:00 pm in the Parish Council Office, Coxheath Village Hall.**

*All meetings are open to the press and public. The parish council requests that all attendees note the following:*

## **PRIOR TO THE START OF THE MAIN MEETING**

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*

- 1. To Elect a Chairman**
- 2. Apologies for Absence:**  
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 3. To Receive Declarations of Interest and Dispensations:**  
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered
- 3. Consideration of items to be taken in private (Exclusion of Public and Press):**  
In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from the meeting because of its confidential nature.
- 4. Minutes of the previous meeting – 25<sup>th</sup> April 2024**
- 5. Matters Arising from the Minutes:**
  - 5.1 Unity Bank Update
  - 5.2 Laptop
- 6. Finance:**
  - 6.1 Bank Reconciliation
  - 6.2 To consider the virement of budget allocations 2024/25
  - 6.3 To review section 106 expenditure 2024/25
  - 6.4 To review CIL Expenditure 2024/25
  - 6.5 To receive the NALC pay scales for the period 2024/2025
- 7. To consider the Draft Budget 2025/26**
  - 7.1 To review the 2024/25 spend forecast.
  - 7.2 To agree draft budget groups for 2025/26
- 8. To consider the draft precept demand for 2025/26**
- 9. S137 2024/25.** The appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England
- 10. To receive correspondence/reports:**

*Irene Bowie*

Clerk to Coxheath Parish Council  
7<sup>th</sup> November 2024