



Coxheath Parish Council

Annual Meeting of the Parish Council

Minutes

Date: 29th May 2020

Venue: This meeting was held via Zoom under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Present: Cllrs: C Parker (Chairman); D Carpenter; C Bird; G Down; R Divall; E Potts; C Skinner; E Small; R Webb; J Wilson; K Woollven

In Attendance: I Bowie - Clerk

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

There were no representations from the public.

Main Meeting:

The Chairman opened the Parish Council meeting at 2:34 pm.

1. Election of a Chairman:

1.1 To Elect a Chairman:

It was RESOLVED to duly elect Cllr Parker as Chairman (proposed by Cllr Webb and seconded by Cllr Potts)

1.2 To receive the Chairman's Declaration of Acceptance of Office:

Cllr Parker signed his Acceptance of Offer

2. Election of a Vice-Chairman:

Cllr Wilson declared that he did not wish to stand as Vic Chairman.

It was RESOLVED to duly elect Cllr Carpenter as Vice-Chairman (proposed by Cllr Skinner and seconded by Cllr Bird)

3. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

Apologies were received and accepted from Cllr Page.

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of

officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

There were none.

5. Allocation of Responsibilities: Committees and Working Groups

It was RESOLVED to leave the groups unchanged .

6. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

6.1 Minutes of Parish Council Meeting 25th February 2020

6.2 Minutes of the remote Parish Council meeting 24th March 2020

It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman. Proposed by Cllr Divall , seconded by Cllr Skinner and agreed by all.

7. Matters arising from the minutes:

It was AGREED that progress would be reported at the next meeting;

Youth Shelter: Cllr Potts and Cllr Webb reported that incidents of anti-social

Behaviour had been occurring in and around the Youth Shelter. There were additional reports of police attendance due to disturbances at the shelter.

It was AGREED that the dates of future meetings would be placed on the Coxheath and East Farleigh Facebook page. Cllr Carpenter to action.

8. Finance:

8.1 To note receipts of Income:

It was noted that the following income had been received to the 5th of May 2020

Bank Interest £50.22 Precept £87,000 Total Income £87,050.22

8.2 To note bank reconciliation:

The bank reconciliation of £326,829.86 as to the 5th of May 2020 was noted.

9. Date of Next Meeting: To be confirmed

The Chairman closed the meeting at 3:46 pm

Signed: *Clive Parker*

Chairman

Date: 30th June 2020