

Coxheath Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Tuesday 25th June 2019** in Coxheath Village Hall commencing **at 7.30 pm**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to thirty minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman.

Main Meeting:

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Consideration of any request to film or record all or part of the meeting:

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3. Consideration of items to be taken in private because of the disclosure of exempt information:

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. To receive reports from:

- 5.1 Police Representative and Community Warden
- 5.2 Kent County Councillor
- 5.3 District Councillor
- 5.4 Coxheath and Farleigh Junior Football Club

6. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

- 6.1 Minutes of Parish Council Meeting 28th May 2019

7. Matters arising from the minutes (not included in other agenda items)

- 7.1 Medical Centre
- 7.2 Defibrillator in the Village Centre
- 7.3 Bi Monthly Meetings with Chartway

8. Councillors' Reports Members Individual Reports:

9 Finance:

- 9.1 To Agree Financial Performance Against Budget April 2019 :
- 9.2 Online Banking: Update
- 9.3 Update of account for 2019/20 including payments received:
- 9.4 Accounts paid since the last meeting to be ratified:
- 9.5 Accounts for payment:
 - 9.5.1 David Mann Grass Cutting and Planting £ 615.47
 - 9.5.2 Vodafone Parish Mobile 8 May -7 June 2019 £ 38.00
- 9.6 Payment requests to be discussed for approval and payment
 - 9.6.1 Clerks Salary June 2019
- 9.7 Late Payment Request/s to be discussed for approval and payment
- 9.8 Internal and external audit 2018/19
 - 9.8.1 Internal audit report
 - 9.8.2 Accounts to be Approved and Signed
 - 9.8.3 Annual Governance Statement
 - 9.8.4 Acceptance of Annual Governance and Accountability Return (AGAR) 2018/19
- 9.9 Section 137 limits 2019/20
- 9.10 Play Area

10 Planning:

- 10.1 To receive draft minutes of Planning Committee Meeting 30th May 2019
- 10.2 To table planning applications dealt with since last meeting
 - 10.2.1 **19/502425/FULL : 2 Gresham Road Coxheath CPC No Objection**
Demolition of existing side lean to garage and erection of single storey side extension including garage and utility room. Demolition of existing front porch and erection of new porch (Resubmission to 19/500431/FULL)
 - 10.2.2 **19/502008/FULL Land North of Heath Road ME17 4TB**
Installation of drainage works associated with development approved under 18/506425/REM – including the laying of a foul water sewer pipe and installation of three deep bore soakaways
It was noted that the route passes through the Play Area at Whitebeam Drive. PC recommends approval subject to the following observations: (i) Public notification to be made regarding the closure of the Play Area whilst the works are progressed; (ii) Sufficient safety signs and 'Herras' site boundary fencing to be provided to ensure no access to the working area(s).
- 10.3 To table decisions by the Planning Authority since the last meeting
 - 10.3.1 **19/501226/FULL 15 Westway Coxheath Maidstone Kent ME17 4EZ MBC Approved**
Proposed extension of dropped kerb and creation of additional driveway (part retrospective).
 - 10.3.2 **18/506316/SUB Land North Of Heath Road Coxheath Kent ME17 4TB MBC Approved**
Submission of Details to Discharge Condition 13 (Habitat Management Plan) and Condition 14 (Ecological Mitigation Strategy) Subject to 13/1979 (outline permission for 55 dwellings)

11 Neighbourhood Plan and Strategic Planning:

Update

- 12 Traffic and Community Safety:** Review Progress
- 12.1 HGV Pilot Scheme Initiative
 - 12.2 20 mph Initiative Outside the School
 - 12.3 Highways Improvement Plan (HIP)
- 13 Maintenance Issues:** Review Progress
- 13.1 Replacement Litter Bins/ Location of Salt Bins
 - 13.2 Parish Noticeboards
 - 13.3 Playground Maintenance
- 14 Youth and Recreation:** Review Progress
- 15 Development of Multi-Use Games Area (MUGA):**
- 15.1 Update
- 16 Seasonal Events:**
- 17 Correspondence:**
- 17.1 To table items of late correspondence :
 - 17.2 Items circulated for information: For further information contact the Clerk
 - 17.2.1 NALC Chief executive's bulletin/s
 - 17.2.2 Office of the Kent Police & Crime Commissioner: Volunteer Scheme - deadline 1 July
 - 17.2.3 Old Chalk New Downs- Walking Festival and Volunteer Training
 - 17.2.4 KALC Councillors Conference 18th July
 - 17.2.5 DWELL Programme for Type 2 Diabetic Adults
 - 17.2.6 KALC Doorstep Crime – Roofing Scam
 - 17.3 Items acted on:
 - 17.4 Items for discussion/action
 - 17.4.1 New Road Names required by Coxheath Parish Council for a new development on land north of Heath Road, Coxheath
 - 17.4.2 Invitation to Mayor's Garden Party - 24 July 2019
 - 17.4.3 Parish Police Liaison Meeting 6th June
 - 17.4.4 KALC Maidstone Committee Meeting Monday 17.6.19
 - 17.4.5 MBC CPC Play area Inspection
- 18 Terms of Reference (TOR) for Committees and Working Groups:**
- 19 Website Improvements:**
- 20 Date of Future Meetings: 7.30 pm in the Small Hall, Coxheath Village Hall 30th July ; 27th August; 24th September; 29th October; 26th November**

Irene Bowie
 Clerk to the Parish Council
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20/06/2019