



# Coxheath Parish Council

## AGENDA

To All Members of the Council, Press and Public

**Members are hereby summoned, and notice is given that the next meeting of the Parish Council will be held on Tuesday 25<sup>th</sup> January 2022 at 7:00 pm Small Hall Coxheath Village Hall**

*All meetings are open to the press and public. The parish council requests that all attendees note the following:*

- windows and doors are to be kept open;
- all attendees to use hand sanitiser on entry (*or on re-entry if you need leave the hall for any reason*);
- tables and chairs, to be wiped down by each person attending, with the provided antibacterial wipes, before use.
- all attendees will put out their own tables and chairs;
- no sharing of tables;
- meeting papers, other than agendas for the public, will not be provided;
- all attendees are asked to wear masks into the building and only take them off once seated or speaking.
- please do not attend if you have any symptoms that may be Covid related

### **PRIOR TO THE START OF THE MAIN MEETING:**

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*

#### **1. Apologies, Declarations of Interest and Dispensations:**

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

#### **2. CO OPTION of Parish Councillor/s:**

- 2.1 To consider candidates for co-option.

#### **3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature.**

#### **4. Reports:**

- |     |                                |  |
|-----|--------------------------------|--|
| 4.1 | Police Representative          | PCSO McCloud                             |
| 4.2 | Community Warden               | J Watson                                 |
| 4.3 | Kent County Councillor         | Cllr S. Webb                             |
| 4.4 | District Councillors           | Cllr's R. Webb; S. Webb and Parfitt-Reid |
| 4.5 | Chairman of the Parish Council | Cllr Parker                              |
| 4.6 | Playground Inspection          | Cllr Divall                              |

#### **5. Minutes of the Parish Council Meeting:**

To consider the minutes and if in order sign as a true record

- 5.1 Minutes of Parish Council held on the 30<sup>th</sup> November 2021

#### **6. Matters arising from the minutes (not included in other agenda items):**

- 6.1 Multi Use Games Area.
- 6.2 Parish Noticeboards.
- 6.3 Defibrillator (Installation and Maintenance Contract)

**7. Finance:**

- 7.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 7.2 Late Payment Request/s to be discussed for approval and payment.
- 7.3 Banking Arrangements – Update.
- 7.4 To receive the Bank Reconciliation (to be provided at the meeting).
- 7.5 To agree the precept for 2022/23
- 7.6 To consider a new Payroll provider
- 7.7 Annual Grounds Maintenance Agreement for 2022

**8. Planning:**

- 8.1 To receive the draft minutes of the planning committee meeting 9<sup>th</sup> December 2021.
- 8.2 To table late planning matters.
- 8.3 MBC Local Plan Review Regulation 19 Consultation

**9. Working Groups: To receive Updates**

- 9.1 Recreation & Youth Working Group.
- 9.2 Traffic & Community Safety Working Group.
- 9.3 Seasonal Events Working Group.
- 9.4 Website Group
- 9.5 Environmental Initiatives Group.
  - 9.5.1 Tree Survey Report: Progress
  - 9.5.2 To receive the report and recommendations for the 13<sup>th</sup> January meeting

**10. Correspondence:**

- 10.1 To Table items of late correspondence.
- 10.2 To Table items circulated:
  - 10.2.1 Mayor's Charity Quiz Night - 18 March
  - 10.2.2 COUNCIL TAX AND PRECEPT 2022/23
  - 10.2.3 KALC Flyer - Our Event Schedule January to March 2022
  - 10.2.4 Contain Outbreak Management Fund - deadline 31 January 2022
  - 10.2.5 MBC Tree Planting Project
  - 10.2.6 Planning Training Session - Monday 10 January 2022
  - 10.2.7 Platinum Jubilee Preparations - Platinum Jubilee Beacon Trail

**11. To consider the KALC Community Awards Scheme 2022**

**12. Date of the Next Meeting: 22<sup>nd</sup> February 2022**