



Coxheath Parish Council  
Finance Committee Meeting

Minutes from the meeting held on the 11<sup>th</sup> November at 7:30 in the Village Hall

Present: Cllrs: C Parker (Chairman) , C Bird, E Potts, K Woollven.  
Cllr Parker took the minutes.

**PRIOR TO THE START OF THE MAIN MEETING:**

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*  
There were no members of the public present.

**1. Apologies for Absence:**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received and the reason given accepted by members from Cllr E Small.

**2. To Receive Declarations of Interest and Dispensations:**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered. There were none.

**3. Consideration of items to be taken in private (Exclusion of Public and Press):**

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature. There were none.

**4. To receive an update on the progress of online banking:**

All NatWest statements back to Nov 2020 received; work in hand with Unity Bank to finalise new online accounts. Signatories agreed as Cllrs Parker, Carpenter, Bird and Woollven.

**5. To consider the Budget 2022/23:**

- (i) To review the 2021/22 spend forecast. This was noted and risk items identified, accepted for recommendation to Full Council 30 Nov 2021 at £111,228;
- (ii) To agree budget groups for 2022/23. Funding Headings reviewed for 2022/23 accepted for recommendation to Full Council 30 Nov 2021 at £111,626.

**6. To consider the precept and parish service scheme 2022/23:**

It was AGREED to recommend the precept of £96,200 to the full council at the 30<sup>th</sup> November meeting. This gives an estimated tax base of 1,850, with a review to be held at Full Council 25 January 2022. Target set for Band D at £52 p.a. (+2.44%). If the final tax base exceeds 1,850 then consideration of an increased in the precept to be considered Full Council 25 January 2022.

**7. To receive correspondence/reports:**

- (i) CCTV quote – with Clerk for acceptance, query over “permissions” required to be discussed and agreed. All equipment is and remains that of the Village Hall.
- (ii) Disable Access – Quote for 2 gates received by Cllr Bird. Quote to be revisited for 3 No. gates and brought forward to the January 2022 meeting;
- (iii) Tree Works – EI Group to take the lead and finalise response to Tree Survey after meeting 25 November for ratification at Full Council 30 November 2021.

**8. Agenda items for the next meeting:** Review of Spend / Verify Precept application submitted / Gates.

**9. Meeting dates to be agreed for 2022**

10 February - Review

12 May – End of Year / AGAR

11 August - Review

10 November – Budget & Precept for 2023/24

Meeting closed 20:30hrs

**Signed** Clive Parker

**Chairman**

**Date** 10th February 2022