



Coxheath Parish Council

Finance Committee Meeting

Minutes from the meeting held on the 15th February 2024 at 7:00 pm in the Parish Office Coxheath Village Hall

Present: Cllrs: C Parker (Chairman), C Bird, E Potts
In attendance: I Bowie (Clerk)

PRIOR TO THE START OF THE MAIN MEETING

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed. There were no members of the public present.

1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. There were none

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered. There were none.

3. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature. There were none.

4. Minutes of the previous meeting.

RESOLVED: That the minutes of the Finance Committee Meeting held on the 27th of November 2023 were taken as read, confirmed as a correct record, and signed by the Chairman.

5. Matters Arising from the Minutes:

5.1 Unity Bank Update

5.2 New Laptop. It was reported that an account had been set up with Currys PC World. Recommendation that a budget of £1000 would be set for a new laptop for the Clerk.

5.3 Schedule of works and programme with DB Works Ltd. The information would be sent to the Clerk to circulate to all Councillors.

5.4 Possible Handyman. Recommend to full council that a contractor would be used. A list of tasks is to be provided to the Clerk to enable an advert to be produced.

5.5 MBC CEO assistance – Play Areas & Scout Hut Car Park
The letter had been sent. Awaiting a response.

5.6 New high-interest account for Reserve funds

RESOLVED:

1. To recommend to the full council that a public sector deposit account be opened with the Churches, Charities and Local Authorities (CCLA) Investment Management Limited

2. To recommend to the full council that £85,000 would be invested.

6. Finance:

6.1 Receipts of Income Noted as £1664,293.45 to 29th December 2023

6.2 Bank Reconciliation Noted as £344,429.35 at the 29th of December 2024

6.3 To consider the virement of budget allocations. No virements. It was noted that the predicted spend to the end of January 2024 was £146,000

6.4 To review Section 106 expenditure 2023-24 Section 106 expenditure was noted as £1,680.12

6.5 To review CIL Expenditure 2023-24 Clerk to ascertain if CiL monies can be donated to the Linton Cross Roads Project.

6.6 To consider the reimbursement of electricity for Christmas Lights.

AGREED: To recommend that the cost of electricity for the Parish Council Christmas

Lights would be reimbursed to Holy Trinity Church Coxheath.

- 6.7 To consider the Household Support Fund Grant online application by 01 March 2024
To recommend further consideration to the full council.

7. **To consider any late finance matters.** There were none

8. **To consider the precept and parish services scheme (PPS) 2024/25.**

The PPS for 2024/25 was noted as £ 8,852. The following email from MBC was noted.

Notice Boards :

Although individual parishes no longer get a grant for notice board replacement, we maintain a central fund from which parishes can apply for money for notice board replacement. Please note that the fund is a finite amount, so we may need to scale back amounts requested from the fund. However, it gives MBC the opportunity to help towards replacement of parish notice boards.

Play Areas:

MBC will only provide funding for what it determines to be strategic play areas. A list of these has been drawn up, based on estimated requirements of the local population, and unfortunately there are none in Coxheath.

War Memorial:

Grants for war memorials have only been given where parishes have taken over responsibility from the borough for their maintenance. If the parish already maintains the war memorial, no grant is payable.

AGREED: To recommend the full council apply for funding for replacement noticeboards.

9. **To receive correspondence/reports:** There were none.

10. **Agenda items for the next meeting:**

There being no further business to be transacted, the Chairman closed the meeting at 20:20 pm

Signed on behalf of the Parish Council

Signature:

Date:

Chairman: