



Coxheath Parish Council

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the next Meeting of the Parish Council will be held on **Tuesday 29th November 2022 Village Hall commencing at 7.15 pm**

All meetings are open to the press and public. The parish council requests that all attendees note the following:

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

To receive reports from (if present):

- *Kent County Councillor* Simon Webb;
- *Maidstone Borough Councillors*; Richard Webb, Lottie Parfitt-Reid and/or Simon Webb.
- *Community Warden* Owen Moemken.

AGENDA

1. Apologies and absences:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. CO OPTION of Parish Councillor/s:

- 2.1 To consider candidates for co-option.

3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature. Agenda Item 11. Staffing Matters. NALC Annual Salary Award 2022

4. Reports

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|-----|--------------------------------|-------------|
| 4.1 | Chairman of the Parish Council | CLlr Parker |
| 4.2 | Playground Inspection Report | CLlr Small |
| 4.3 | Councillor's Reports | All Cllrs |
| 4.4 | Litter Pick | CLlr Down |

5. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on 25th October 2022 to be taken as read and confirmed as a correct record and signed by the Chairman.

6. Matters arising from the minutes: (not included in other agenda items)

- 6.1 Defibrillator in the Village Centre
- 6.2 New Noticeboards
- 6.3 Adoption of Play areas and Scout Hut Car Park

7. Finance:

- 7.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 7.2 Late Payment Request/s to be discussed for approval and payment.
- 7.3 Banking Arrangements – Update.
- 7.4 To receive and consider a grant request from Coxheath Village Hall Committee
- 7.5 To receive recommendations from the Finance Committee
 - 7.5.1 To receive the draft minutes of the Finance Committee Meeting 24th November 2022
 - 7.5.2 To review the 2022/23 spend vs budget forecast

- 7.5.3 To agree the budget for 2023/24
- 7.5.4 To consider the precept and parish services scheme for 2023/24

7.6 To consider any late financial matters

8. Planning:

8.1 To table planning applications dealt with since last meeting:

8.1.1 *22/504364/FULL Land To The North Of Forstal Lane Coxheath Kent ME17 4QF*

Part retrospective application for a change of use of land for the stationing of 2no. static mobile homes and 2no. touring caravans for a single Gypsy/Traveller site. Erection of stable block and horse walker, permeable hardstanding areas, soft landscaping and new entrance onto Forstal Lane. (Resubmission of previous approval 22/501283/FULL). **CPC Objection**

22/505340/FULL Chapel Nursery Pleasant Valley Lane East Farleigh Maidstone Kent ME15 0BB

Demolition of existing buildings and erection of a detached four bedroom chalet bungalow with associated access, parking, amenity and landscaping.

22/504320/FULL 64 Pembroke Road Coxheath Maidstone Kent ME17 4QL

Demolition of existing shed and replace with the erection of a wooden shed (Retrospective). **CPC No Objection**

22/505095/FULL The Orchard Medical Centre 146 Heath Road Coxheath Kent ME17 4PL

Application for minor material amendment to approved plans condition 15 (to allow amendments to footprint, internal layout and minor elevation changes to plots 06-08 to create 3rd bedroom) pursuant to 20/502698/FULL for - Erection of 8no. residential dwellings with associated parking and landscaping on site of existing doctor's surgery to be demolished. **CPC No Objection**

8.2 To table decisions by Maidstone Borough Council (MBC) since the last meeting.

8.2.1 *22/504409/FULL 1 Orchard Close Coxheath Kent ME17 4HE*

Demolition of existing garage and erection of a single storey rear extension and conservatory. Creation of a new vehicle access, driveway and erection of a brick boundary wall. **MBC Application Refused**

22/503887 Building 8 Forstal Farm Forstal Lane Coxheath Kent ME17 4QF

Lawful Development Certificate (Existing) for erection of extension to existing building. **MBC Application Permitted**

22/500597/FULL Land At South East Coast Ambulance Service Heath Road Coxheath Maidstone ME17 4BG

Erection of 9(no) residential units with associated landscaping, ecological enhancements and parking in existing office parking area. **MBC Application Permitted**

8.3 To table late planning matters:

8.3.1 MBC Design and Sustainability Development Plan Document Regulation 18 Consultation, any response due by 12 Dec 2023.

9. Working Groups: To receive Updates

9.1 Recreation & Youth Working Group

9.1.1 MUGA Maintenance

9.1.2 Village Hall Field - Outdoor Gym behind the Play Area

9.1.3 Football Pitch / New Benches

9.1.4 Play Area and MUGA Inspections from April 2023

9.1.5 Sports wall Surface

9.1.6 Any other matters – Replacement Roundabout and Toddler Swings

9.2 Traffic & Community Safety Working Group

9.2.1 KCC Highway Improvement Plan

9.2.2 Parish Portal Report

9.2.3 Any other matters

9.2.3.1 Community Transport Greensand Medical Centre

9.2.3.2 Lack of an accessible footway & controlled crossing - new health centre Heath Road, Linton

- 9.3 Seasonal Events Working Group
 - 9.3.1 Replacement Christmas Lights
 - 9.3.2 Future projects – King Charles III Coronation
- 9.4 Environmental Initiatives Group
 - 9.4.1 Tree Survey – Level 2
 - 9.4.2 Trees for the Queens Jubilee – Cllr Small Report
 - 9.4.3 Future Works – Tree planting at the Village Green update
 - 9.4.4 CPC Tree Charter
 - 9.4.5 Cllr Small - Environmental Report to November 2022
 - 9.4.5 Pollution Patrol Coxheath Primary and Parish Council
 - 9.4.6 Anti-Idling Signs
- 10. Correspondence:**
 - 10.1 To table items of late correspondence :
 - 10.2 Items circulated for information: For further information contact the Clerk
 - 10.2.1 South East Water - community fund
 - 10.2.2 Civility and Respect - Latest newsletter / Pledge
 - 10.2.3 KFRS Safety and Wellbeing plan 2023
 - 10.2.4 Have your say on South East Water’s plans to secure future drinking water supplies in the south east up to 2075
 - 10.3 Items for discussion/action
 - 10.3.1 Boundary Commission for England 2023 Boundary Review
 - 10.3.2 MBC Phase Two Community Resilience Fund Phase 2 - Now Open
 - 10.3.3 MBC Community Governance Review
- 11. Staffing Matters. NALC Annual Salary Award 2022**
- 12.** Date of the next meeting : 24th January 2022

Irene Bowie

Clerk to the Parish Council

Email: clerk@Coxheathparishcouncil.org.uk

24th November 2022