

Coxheath Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Tuesday 28th January 2020** in Coxheath Village Hall commencing **at 7.30 pm**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to thirty minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed.

Main Meeting:

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Consideration of items to be taken in private because of the disclosure of exempt information:

3. To Receive Declarations of Interest and Dispensations:

3.1 Declaration of Changes to the Register of Interests.

3.2 To receive Declarations of Interest in respect of matters contained in this agenda. *In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

3.3 Requests for Dispensations. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3.4 Declarations of Lobbying.

3.5 Recording of the Meeting

Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should please speak to the Clerk.

4. To receive reports from:

4.1 Police Representative and Community Warden

4.2 Kent County Councillor

4.3 District Councillor

4.4 Chairman of the Parish Council

Cllr Parker

4.5 Open Spaces Councillor

Cllr Bird

4.6 Parish Council Environmental Councillor

Cllr Small

5. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

5.1 Minutes of Parish Council Meeting 26th November 2019

6. Matters arising from the minutes (not included in other agenda items)

6.1 Medical Centre

Irene Bowie Clerk to Coxheath Parish Council
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

- 6.2 Defibrillator in the Village Centre
 - 6.3 Air Pollution & Anti-idling campaign
 - 6.4 Tree Survey
 - 6.5 Replacement Litter Bins/ Location of Salt Bins
 - 6.6 Parish Noticeboards
 - 6.7 Replacement Bollards
- 7. Councillors' Individual Reports: (not included in other agenda items)**
- 8. Finance:**
- 8.1 To Agree Financial Performance Against Budget October 2019 :
 - 8.2 Parish Council Banking Arrangements: Update
 - 8.3 Update of account for 2019/20 including payments received:
 - 8.4 Accounts paid since the last meeting to be ratified:
 - 8.4.1 Clerk Salary December £ 1072.28
 - 8.4.2 Cox heath Twinning Association £ 100.00
 - 8.4.3 RBLI Centenary Village Campaign £ 500.00
 - 8.4.4 Cllr Webb Re Aford Awards Cup (Christmas Window) £ 66.49
 - 8.5 Accounts for payment:
 - 8.5.1 Stationery and postage Parish Clerk £ 44.97
 - 8.5.2 Vodafone Parish Mobile 8 December – 7th Jan 2020 £ 38.00
 - 8.5.3 Vodafone Parish Mobile 8 January – 7th Feb 2020 £ 38.00
 - 8.5.4 HP Instant Ink 20 November– 19 December £ 21.99
 - 8.5.5 HP Instant Ink 20 December– 19 January £ 17.99
 - 8.5.6 Clerks Salary January 2020 £ 1072.28
 - 8.5.7 1+1 Ionos Email Provision December 2019 £ 14.99
 - 8.5.8 1+1 Ionos Email Provision January 2020 £ 14.99
 - 8.5.9 Hire Village Hall and Parish Office Cleaning Oct-Dec 2019 £ 91.50
 - 8.6 Payment requests to be discussed for approval and payment
 - 8.6.1 The Stone Shop Maidstone Memorial Plaque £ 420.00
 - 8.7 Late Payment Request/s to be discussed for approval and payment
- 9. 2020/21 Precept Request and Parish Services Scheme Grant 2020/21**
- 9.1 To receive the 2020/21 Tax Base
 - 9.2 To agree the 2020/21 Precept
 - 9.3 To consider the MBC Parish Services Scheme Grant 2020/21
- 10 Planning:**
- 10.1 To table planning applications dealt with since last meeting
 - 10.1.1 19/505232/OUT Land At Linden Farm Barn Stockett Lane *Outline Application for a residential development with all matters reserved (Resubmission of 19/503865/OUT). CPC Objection*
 - 10.1.2 19/506087/FULL Land Adj Amsbury Cottage Amsbury Road *Erection of a detached two storey dwelling with associated driveway and parking, including stationing of a mobile home/static caravan during construction and widening of existing access. CPC No Objection*
 - 10.1.3 19/505849/PNQCLA Workshop At Forstal Farm Forstal Lane *Prior Notification for a proposed change of use of agricultural building to 1 no. dwelling house (Class C3), and for associated operational development. For it's prior approval to: - Transport and Highways impacts of the development – Contamination risks on the site - Flooding risks on the site - Noise impacts of the development - whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change as proposed – Design and external appearance impacts on the building. CPC Defer to MBC Planning*

- 10.2 To table decisions by the Planning Authority since the last meeting
 - 10.2.1 19/504258/FULL Emmaus 75 Heath Road Coxheath
Application permitted
 - 10.2.2 19/504253/LAWPRO 5 South Crescent Coxheath
Application permitted
 - 10.2.3 19/504196/FULL 75 Park Way Coxheath Application permitted
 - 10.2.4 19/504283/PNQCLA Workshop At Forstal Farm Forstal Lane
Application Refused
 - 10.2.5 19/501775/FULL Stocketts (also Known As The Spice Lounge) 118
Heath Road. *Application Refused*
- 11 Neighbourhood Plan and Strategic Planning:**
- 11.1 MBC Call for Sites
- 11.2 NHP Update
- 12 Traffic and Community Safety:** Review Progress
- 12.1 HGV Pilot Scheme Initiative
- 12.2 20 mph Initiative Outside the School
- 1323 Highways Improvement Plan (HIP)
- 12.4 Parking Notices
- 13 Youth and Recreation:** Review Progress
- 14 Development of Multi-Use Games Area (MUGA):** Update
- 15 Seasonal Events:** Update
- 16 Correspondence:**
- 17.1 To table items of late correspondence :
- 17.2 Items circulated for information: For further information contact the Clerk
 - 17.2.1 New PCSO Nicola Morris
 - 17.2.2 Mayor of Maidstone Charity Quiz Night
 - 17.2.3 Kent Police – How to Get In Touch
 - 17.2.4 Litter Pickers Lunch Date Change to 6th February
 - 17.2.5 Parish Seminar PowerPoint Slides
 - 17.2.6 Section 137 Expenditure Limits 2020/21
- 17.3 Items acted on:
 - 17.3.1 Developers signs on Lamp posts – Residents letter
 - 17.3.1 Coxheath Primary School Oversubscription Policy Consultation
- 17.4 Items for discussion/action
 - 17.4.1 Kent Downs AONB Tree Packs
 - 17.4.2 MBC Play areas -final opportunity for funding
- 17 To receive an update on the progress of the new Website:**
- 18 Dates of Future Meetings: 2020 7.30 pm in the Small Hall, Coxheath Village Hall**

14th April Annual Parish Meeting

Irene Bowie

Clerk to the Parish Council

Email: clerk@Coxheathparishcouncil.org.uk

20th January 2020