



Coxheath Parish Council Finance Committee Meeting

Minutes from the meeting held on the 23rd February 2023 at 7:30 pm in the Parish Office Coxheath Village Hall

Present: Cllrs: C Parker (Chairman) , C Bird, E Chandler; E Potts, K Woollven.

Also present: I Bowie (Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed. There were no members of the public present.

1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies and the reason given were accepted from Councillor Small.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered. There were none.

3. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature. There were none

4. Minutes of the Previous Meeting

It was RESOLVED that the minutes of the Finance Committee Meeting held on 24th November 2022 were taken as read and confirmed as a correct record and signed by the Chairman.

5. Matters Arising from the Minutes:

5.1 Update Level 2 Tree Works- Update. The report had not been received.

5.2 Unity Bank Update . It was RESOLVED to add Cllr Chandler to the mandate.

6. Finance:

6.1 Bank Reconciliation. The bank reconciliation was received and noted. The combined bank reconciliation was £298,794.85

6.2 Actual vs Budget 2022/23. The accounts were received and noted. The receipts year to date were reported as 108,160.52. The reconciled balance was 262,524.94. Total payments to 31st January were £ 78, 130.92 which was 81% of the yearly budget.

6.3 To confirm the Working Group Budget Allocations 2023/24. The working group allocations were agreed.

6.4 To consider virement of budget allocations 2022/23. It was AGREED to recommend that £20K would be allocated from the outstanding VAT claim to the Recreation and Youth Working Group. It was also AGREED to recommend that the section 106 funds would be allocated to the Recreation and Youth Group.

6.5 Section 106 Funds and CIL Payments – It was AGREED to recommend the purchase of new benches from the residual section 106 funds.

6.6 South East Water - Community Funding Update. It was AGREED to recommend that community groups would be paid directly from South East Water and that the Parish Council had no involvement other than forwarding the grant requests.

6.7 VAT Refund – The Clerk reported that this was progressing.

7. To parish services scheme 2023/24 .

It was reported that there had not been a response from MBC. Clerk to follow up.

- 8. To receive correspondence:**
It was AGREED that the Clerk would investigate the cost of printing a Village Newsletter.
- 9. Agenda Items for the next meeting :**
- 10. Date of Next Meeting 16th May 2023**

Signed :

Date: