



Coxheath Parish Council

Minutes of the Meeting held on Tuesday 26th October 2021 at 7.00 pm in the Village Hall

Present: Parish Cllrs: C Parker (Chairman); C Bird; D Carpenter; G Crickett; G Down; R Divall; V Page; E Potts; E Small; R Webb; K Woollven
Cllr Parker took the minutes

In Attendance: Members of the Public

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

Linden Meadow residents' raised concerns over trees and update on MUGA actions.

1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received from Cllrs D Carpenter, G Down, V Page and MBC Cllr L Parfeit-Reid.
- 1.2 Declaration of Changes to the Register of Interests. There were none
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers. There were none,
- 1.4 Requests for Dispensations. There were none.
- 1.5 Declarations of Lobbying. There were none

2. CO OPTION of Parish Councillor/s:

- 2.1 The Chairman reported that an application had been received from Mr R Mickleburgh and invited Mr Mickleburgh to address the Parish Council. RESOLVED: Mr R Mickleburgh would be co-opted as a Parish Councillor. The Acceptance of Office to be signed in the presence of the Clerk.

3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature. There were none.

4. Reports:

- 4.1 Police Representative PCSO Goodwin
- 4.2 Community Warden J Watson
- 4.3 Kent County Councillor Cllr S. Webb
Cllr S. Webb reported that he was continuing to liaise with Loose PC over the issues surrounding the extensive use of Well Street by traffic from Coxheath.
- 4.4 District Councillors Cllr's R. Webb; S. Webb and Parfitt-Reid
Cllr R. Webb, accompanied by Cllr S. Grigg for Loose Ward, raised concern over the LPR in that a site for 85 (212) houses had been entered into the Reg 19 LPR last minute. This site crosses into Loose, takes away fruit growing orchards and contravenes the Spatial Policies regarding coalescence and the merging of settlements. The Parish Council agreed to work with Loose PC on objections to this further development
- 4.5 Chairman of the Parish Council Cllr Parker
Cllr C.N. Parker reported a further presentation to Sheila Scott – Secretary VHMC had been made at the VHMC 12 Oct Meeting. The notice boards were all functional having had the locks stripped and oiled; the Church Coffee mornings had resumed second Saturday each month from 09 October.
- 4.6 Playground Inspections – Cllr R. Divall confirmed inspections were ongoing, works to be agreed with MBC and that the Inspection Book would be completed as an ongoing record.
- 4.7 Open Spaces Councillor Cllr Bird
Cllr Bird confirmed that the gate works Pleasant Valley Lane and the Practice Pitch had been satisfactorily completed; quotes for further disabled access had been presented and would be brought to the FC meeting 11 November.

- 4.8 Parish Council Environmental Initiatives Cllr Small
Cllr E.Small would discuss under Item 9.5; it was agreed to hold the first EI Group meeting Thursday 25th Nov in the Parish Office at 19:00hrs.

5. Minutes of the Parish Council Meeting:

- 5.1 It was RESOLVED that the minutes of the meeting on the 28th September 2021 were confirmed as a correct record and signed by the Chairman.

6. Matters arising from the minutes (not included in other agenda items):

- 6.1 Multi Use Games Area.
Bin now ordered with MBC. CCTV quotes received queries regarding maintenance agreements to be clarified with the VHMC. Temporary signs erected. Notice board on order.
- 6.2 Replacement Litter Bins; Parish Noticeboards.
Litter bins complete. Two Notice Boards outstanding MBC to action (Westerhill Road to be repaired and The Beacons new front).
- 6.3 Defibrillator. Clerk to contact an electrician to commence installation and reconfirm with Londis owner permission to site on external wall.
- 6.4 MBC Anti-idling signs. No update.

7. Finance:

- 7.1 It was RESOLVED to approve the payments on the schedule (subject to sight of the relevant invoices)
- 7.2 It was RESOLVED to approve a late payment CHQ 2739 for £ 1094.23 to Commercial Services Trading Ltd .
- 7.3 Banking Arrangements – November Meeting
- 7.4 To receive the Bank Reconciliation- to be provided at the November meeting

8. Planning:

- 8.1 To receive the draft minutes of the planning committee meeting 14th October 2021.
The draft minutes were received.
- 8.2 To table late planning matters. Concerns were discussed over Reg 19 LPR and the fact MBC has now designated Coxheath as an RSC without either any consultation or notification. At Reg 18 LPR, and even in the Reg 19 LPR on some pages, Coxheath is still designated a Larger Village.

9. Working Groups: To receive Updates

- 9.1 Recreation & Youth Working Group. School play at the Village Hall for Dec '21 has been cancelled.
- 9.2 Traffic & Community Safety Working Group. Updated KCC HIP not circulated – hold to Nov meeting
- 9.3 Seasonal Events Working Group. Christmas Lights Permit applied for through KCC. It was RESOLVED to accept the quotations for PAT Testing & Gala Lights. Remembrance Day at the Church to be attended by Cllr Webb and Parker to lay wreaths at the War Memorial on Sunday 14 Nov 2021.
- 9.4 Website Group. New site is running & accessible, but the old site to be deactivated.
- 9.5 Environmental Initiatives Group. It was AGREED that a meeting would be held on the 25th November in the parish office to review the TOR and agree key policies and objectives.

10. Correspondence:

- 10.1 To Table items of late correspondence.
- 10.2 To Table items circulated:
- 10.2.1 Community Safety Survey- Deadline 31st October 2021
 - 10.2.2 KCC Community Warden Service Review
 - 10.2.3 Notice of KALC AGM on Saturday 13 November 2021
 - 10.2.4 KFRS/KALC Fire Hydrant Initiative
 - 10.2.5 Petition to legislate poor Councillor conduct
 - 10.2.6 Police and Crime Plan Survey OPCC/MS/OG/030/21
 - 10.2.7 A Guide to taking part in The Queen's Platinum Jubilee Beacons - 2 June 2022
 - 10.2.8 Invitation to Mayor's Charity Maidstone Distillery Gin Tour and Tasting - 23 November

All correspondence was noted.

11. Tree Survey Report:

- 11.1 To receive the Tree Survey Report. The report was received.
- 11.2 To consider any actions from the report. It was AGREED that:-

- 1.) Seek to engage an Ecologist, despite being advised this would not be required;
- 2.) Clear fence lines Saturn Road / Linden Road as agreed possibly by others;
- 3.) Bartlett Consulting to make a start on costing works for Phase 1 – 6 months and Phase 2 – 12 months as identified;
- 4.) Share the report with the VHMC

Cllr E.Small suggested any initial actions be delayed until after the 25 November EIG meeting. Cllrs Parker / Bird advised this could delay any work being carried out by Spring 2022 – within the 6 months target set out in the report. No amended proposal was tabled and the original proposal that work should commence was carried.

12. Date of the Next Meeting: 30th November 2021, 25th January 2022, 22nd February 2022

There being no further business to be transacted the Chairman closed the meeting at 20:35 hours.

Signed : Clive Parker

Chairman

Date: 30th November 2021