



# Coxheath Parish Council

## MINUTES of the FINANCE COMMITTEE MEETING

held in the Committee Room Coxheath Village Hall, Stockett Lane, Coxheath  
at 7.00 pm on Thursday 26<sup>th</sup> August 2021

Present: Cllrs C Parker (Chairman); C Brid; C Potts; K Woollven;  
I Bowie (Clerk) .

### PRIOR TO THE START OF THE MAIN MEETING:

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*  
There were no members of the public present

#### 1. Apologies for Absence:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. There were none

#### 2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered. Cllr Bird declared an interest in the proposed section137 donation to the Heart of Kent Hospice and did not vote on this matter.

#### 3. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature: There were none

#### 4. Online Banking:

The Clerk explained that NatWest were still only sending a bank statement for the current account and not for the two reserve accounts. Until this was rectified switching to Unity Bank would be delayed. Clerk to complain to NatWest.

#### 5. To consider :

5.1 **Arborists Quotes for Tree Works:** It was AGREED to recommend that the quote from Bartlett Tree Experts was accepted.

5.2 **Section 137 Grants:** It was AGREED to recommend the following section 137 grants: £400 to each of the following Kent Air Ambulance, Heart of Kent Hospice, West Kent Stroke Unit. The section 137 budget is £2400 for 2021-22.

5.3 **Village Hall Grant:** The Chairman and Vice Chairman had reviewed the Financial Accounts of the Village Hall and it was AGREED to recommend a grant of £ 8,400.

#### 6. To receive correspondence/reports:

6.1 Correspondence had been received from the Chairman of the Village Hall regarding the installation of CCTV Cameras for the MUGA. It was AGREED to recommend that the parish council accepted the quote for £1743 + VAT. It was further AGREED that the Cllr Parker would establish that the PC would have access to the recordings and equipment as required.

6.2 A request had been received from the football club to arrange cutting of the pitches directly with Mr D Mann. Mr Mann would prefer to continue working only for the parish council. Clerk to advise the football club and arrange a meeting to establish how many extra cuts are required. It was AGREED to recommend that the football club would not pay for the use of the pitches as this was suspended during the Covid lockdowns.

6.3 A resident had contacted the parish council regarding disabled access to the play area and fields. It was AGREED to recommend that this would be explored and that the Clerk would contact MBC for advice regarding gates that would assist disabled access but prevent motorbikes etc gaining access.

6.4 The Clerk reported that MBC were due to attend the MUGA and quote for a new litter bin.

There being no further business to be transacted the meeting was closed, by the Chairman, at 8:20 pm.

**7. Agenda items for the next meeting:**

**Date of next meeting : 11<sup>th</sup> November 2021**

Signed: *Clive Parker*

Chairman

*11th November 2021*