



Coxheath Parish Council

AGENDA

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the next meeting of the Parish Council will be held on Tuesday 27th October at 7:00 pm via Zoom

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Members of the public can join this meeting by contacting the Parish Clerk clerk@coxheathparishcouncil.org.uk or by telephone 07788 278972, no later than 4pm on the day of the meeting. Members of the public can join by video or telephone

Members of the public wishing to raise matters at the meeting must contact the Clerk and submit their enquiry/question in advance of the meeting and no later than 4pm on the day prior to the meeting.

If joining the meeting, we must ask you to mute your device when entering the meeting and remain muted until you are asked to speak.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 **Declaration of Changes to the Register of Interests.**
- 1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.**
- 1.4 **Requests for Dispensations.**
- 1.5 **Declarations of Lobbying**

2. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

3. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

- 3.1 Minutes of Parish Council held on the 3rd September 2020

4. Matters arising from the minutes (not included in other agenda items):

- 4.1 Development of Multi-Use Games Area (MUGA)
- 4.3 Tree Survey & Landscape Works
- 4.4 Replacement Litter Bins; Parish Noticeboards;
- 4.6 New Website- Update
- 4.7 PCSO use of Parish office

5. Reports:

- | | | |
|-----|------------------------|--------------|
| 5.1 | Police Representative | PCSO Vasey |
| 5.2 | Community Warden | S Williams |
| 5.3 | Kent County Councillor | CLr Stockell |

Irene Bowie Clerk to Coxheath Parish Council
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

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|-----|--|--------------------------------------|
| 5.4 | District Councillors | Cllr's Webb; Fermor and Parfitt-Reid |
| 5.5 | Chairman of the Parish Council | Cllr Parker |
| 5.6 | Playground Inspection | Cllr Divall |
| 5.7 | Open Spaces Councillor | Cllr Bird |
| 5.8 | Parish Council Environmental Initiatives | Cllr Small |
- 6. Finance:**
- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
 - 6.2 Late Payment Request/s to be discussed for approval and payment
 - 6.3 Banking Arrangements – Update
 - 6.4 To consider the payment of the Clerks salary by standing order (UPC Financial Regulations 6.8)
 - 6.5 Items for consideration at the next meeting of the Finance Committee, 19th November 2020
- 7. Planning:**
- 7.1 To receive the draft minutes of the Planning Committee Meeting 22nd October 2020
 - 7.2 To table the recommendations of the Planning Committee
- 8. Working Groups:**
- 8.1 Transport and Community Safety. Highways Improvement Plan Update
 - 8.2 Update from other Working Groups
- 9. Correspondence:**
- 9.1 MBC Parish Newsletter
 - 9.2 KALC AGM 28th November 2020
 - 9.3 COVID-19 Community Champion for Kent and Medway
 - 9.4 KALC/KCC Net Zero Environment Event 3rd November 2020

Date of Next Parish Council Meeting: To be confirmed
Date of Next Finance Committee Meeting: 19th November 2020

Irene Bowie

I Bowie (Parish Clerk)

20th October 2020

Email: clerk@coxheathparishcouncil.org.uk

07788 278972