



# Coxheath Parish Council

To All Members of the Council, Press and Public

**Members are hereby summoned, and notice is given that the next Meeting of the Parish Council will be held on Tuesday 27<sup>th</sup> September 2022 Village Hall commencing at 7.15 pm**

*All meetings are open to the press and public. The parish council requests that all attendees note the following:*

The Parish Council will hold a minute's silence to mourn the death of Her Majesty Queen Elizabeth II and reflect on her life and legacy.

## **PRIOR TO THE START OF THE MAIN MEETING:**

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed

To receive reports from (if present): *Kent County Councillor Simon Webb; Maidstone Borough Councillors; Richard Webb, Lottie Parfitt-Reid and/or Simon Webb.*

## **AGENDA**

### **1. Apologies and absences:**

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

### **2. CO OPTION of Parish Councillor/s:**

- 2.1 To consider candidates for co-option.

### **3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature.**

### **4. Reports**

- |     |                                  |             |
|-----|----------------------------------|-------------|
| 4.1 | Chairman of the Parish Council   | Cllr Parker |
| 4.2 | MBC Playground Inspection Report | Clerk       |
| 4.3 | Councillor's Reports             | All Cllrs   |
| 4.4 | Litter Pick                      | Cllr Down   |

### **5. Minutes of the Parish Council Meeting**

To resolve that the minutes of the Parish Council Meeting held on 30<sup>th</sup> August 2022 to be taken as read and confirmed as a correct record and signed by the Chairman.

### **6. Matters arising from the minutes: (not included in other agenda items)**

- 6.1 Defibrillator in the Village Centre
- 6.2 Noticeboards – Fronts & Repair – Westerhill Road & The Beacons, Amsbury Road
- 6.3 Adoption of Play areas
- 6.4 Scout Hut Car Park
- 6.5 Removal of Damaged Salt Bin

### **7. Finance:**

- 7.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 7.2 Late Payment Request/s to be discussed for approval and payment.
- 7.3 Banking Arrangements – Update.
- 7.4 Bank Reconciliation
- 7.5 Finance Committee Update

- 7.6 To consider any late financial matters
- 8. Planning:**
- 8.1 To table planning applications dealt with since last meeting:
- 8.1.1 22/503896/FULL 18 North Crescent Coxheath Maidstone Kent ME17 4QA Erection of a single storey rear extension. CPC No Objection
- 8.2 To table decisions by Maidstone Borough Council since the last meeting.
- 8.2.1 22/503305/FULL 84 Linden Road Coxheath Kent ME17 4RA Demolition of existing conservatory and carport, and erection of a two story side extension and a single story rear extension. Application Permitted
- 8.2.2 22/503306/FULL 14 Wilberforce Road Coxheath Kent ME17 4HB Erection of a front porch and single storey side extension. Application Permitted
- 8.3 To table late planning matters:
- 9. Working Groups: To receive Updates**
- 9.1 Recreation & Youth Working Group
- 9.1.1 MUGA Maintenance
- 9.1.2 Village Hall Field - Outdoor Gym behind the Play Area
- 9.1.3 Football Pitch
- 9.1.4 Any other matters
- 9.2 Traffic & Community Safety Working Group
- 9.2.1 KCC Highway Improvement Plan
- 9.2.2 Parish Portal Report
- 9.2.3 Any other matters
- 9.3 Seasonal Events Working Group
- 9.3.1 Replacement Christmas Lights
- 9.3.2 Replacement PA System
- 9.3.3 Future projects
- 9.4 Environmental Initiatives Group
- 9.4.1 Tree Survey – Level 2
- 9.4.2 Trees for the Queens Jubilee
- 9.4.3 Future Works – Tree planting at the Village Green update
- 10. Correspondence:**
- 10.1 To table items of late correspondence :
- 10.2 Items circulated for information: For further information contact the Clerk
- 10.2.1 Maidstone Borough Local Plan Review Submissions
- 10.2.2 KALC AGM - MOTIONS
- 10.2.3 NEWSLETTER FROM CT BORDER ENGAGEMENT TEAM
- 10.2.4 Planning Induction Training
- 10.2.5 Planning Induction Training – Enforcement 26<sup>th</sup> September 2022
- 10.3 Items for discussion/action

**Dates of Future Meetings:**

25th October, 29th November

*Irene Bowie*

Clerk to the Parish Council

Email: [clerk@Coxheathparishcouncil.org.uk](mailto:clerk@Coxheathparishcouncil.org.uk)

22<sup>nd</sup> September 2022