



Coxheath Parish Council

MINUTES

Date: 3rd September 2020

Venue: This meeting was held via Zoom under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Present: Cllrs: C Parker (Chairman); C Bird; D Carpenter; G Down; R Divall; E Potts; C Skinner; E Small; R Webb; J Wilson; K Woollven

In Attendance: I Bowie - Clerk

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed.

There were no representations from the public. The Chairman opened the meeting at 7:05 pm.

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

Apologies were received from MBC Cllr Parfitt-Reid and PCSO Vasey

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

Cllr's Webb and Woollven declared that they had been lobbied on agenda item 7.3.1

3. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

3.1 Minutes of Parish Council Meeting 28th July 2020

It was RESOLVED that the minutes would be amended section 6.4 to remove Cllr Skinner as a signatory. The minutes were confirmed as a correct record and signed by the Chairman.

4. Matters arising from the minutes (not included in other agenda items):

4.1 Development of Multi-Use Games Area (MUGA)

4.2 Defibrillator in the Village Centre

It was AGREED to remove this item from the agenda until there was an update to report

4.3 Tree Survey & Landscape: Works Clerk to follow up

4.4 Replacement Litter Bins; Parish Noticeboards; Replacement Bollards: Ongoing

It was noted that the bollards had been replaced.

4.5 Scout Hut Car Park: No update

4.6 New Website- The Clerk gave an update on the progress of the new website. It was AGREED that Cllr Woollven would update the information on local business and provide this to the Clerk for inclusion on the new website.

4.7 Trial of PC Tablets

It was AGREED that this would be implemented once the new online banking facility was available.

5. Reports:

5.1 Police Representative

P Vasey

5.2 Community Warden

S Williams

5.3 Kent County Councillor

Cllr Stockell

- 5.4 District Councillors Cllr's Webb; Fermor and Parfitt-Reid
Cllr Webb reported that the MBC Local Plan briefing had been postponed allowing officers to assess the impact of the new Government planning proposals.
- 5.5 Chairman of the Parish Council Cllr Parker
The Chairman reported that PCSO Vasey was utilising the parish office. It was AGREED that the Clerk would produce a COVID-19 Risk Assessment for use of the office.
The play area litter bin had been installed with the help of Russell Jordan, Hanover Road and is now being emptied on a weekly basis by MBC.
- 5.6 Playground Inspection Cllr Divall
Cllr Divall gave his report. The MBC monthly inspection was noted.
- 5.7 Open Spaces Councillor Cllr Bird
Cllr Bird reported that Dave Mann had cut back the area behind the middle football pitch and that it looked much improved.
- 5.8 Parish Council Environmental Initiatives Cllr Small
- 6. Finance:**
- 6.1 Update of account for 2020/21 (including payments received)
- 6.2 To receive and authorise payments listed on the schedule: It was RESOLVED to pay the payments on the schedule.
- 6.3 Late Payment Request/s to be discussed for approval and payment: There were none
- 6.4 Banking Arrangements -The Clerk reported that the new account with Unity Bank was in the process of being set up.
- 7. Planning:**
- 7.1 To table planning applications dealt with since last meeting
- 7.1.1 20/503436/FULL 90 Amsbury Road Hunton Maidstone Kent ME15 0QH
Erection of a two storey front extension. (Part Retrospective)
CPC No Objection
- 7.1.2 20/502994/FULL Forstal Farm Forstal Lane & Stockett Lane East Farleigh Kent ME15 0QE
Erection of a steel portal frame barn for storage of agricultural machinery, with fruit coldstore and hay, straw and feed store. CPC Objection
- 7.1.3 20/503158/FULL Chapel Nursery Pleasant Valley Lane East Farleigh Maidstone Kent ME15 0BB
Demolition of existing buildings and erection of a detached three bedroom bungalow with associated access, parking, amenity and landscaping.
- 7.1.4 20/503123/FULL Homestead 107 Heath Road Coxheath Maidstone Kent ME17 4PP
Conversion of existing store into an annex, including roof alterations to form a new pitched roof. CPC No Objection
- 7.1.5 20/503124/LBC Homestead 107 Heath Road Coxheath Maidstone Kent ME17 4PP
Listed Building Consent for internal and external works in connection with the conversion of existing store into an annex.
20/503259/SUB Land South Of Forstal Lane Coxheath Kent
Submission of details pursuant to condition 3 (details of all joinery, eaves, gable verges, segmental gauged arches, railings and knee high railings) of application 18/505417/REM.
CPC No Objection
- 7.2 To table decisions by the Planning Authority since the last meeting:
- 7.2.1 20/502698/FULL 146 Heath Road Coxheath Maidstone Kent ME17 4PL
Erection of 8no. residential dwellings with associated parking and landscaping on the site of the existing doctor's surgery.
CPC No Objection requested review for fewer houses
- 7.2.2 20/502835/FULL 2 Gresham Road Coxheath Maidstone Kent ME17 4EY
Demolition of existing garage, timber frame cover and shed. Erection of a double garage with workshop/garden store. Approved
- 7.2.3 20/502819/FULL Spice Lounge 118 Heath Road Coxheath Maidstone Kent ME17 4PN
Proposal Change of use of existing restaurant to mixed use as A1 retail convenience shop and A3 restaurant, together with single storey extension, internal and external alterations, associated parking and turning, ancillary plant and ATM machine and retention of first floor staff accommodation. Approved
- 7.2.4 20/501600/FULL 103-105 Heath Road Coxheath Kent ME17 4EH
Proposal Conversion of 2no. existing ground floor integral garages into 2no. 1 bed dwellings. Application Refused

- 7.3 To table planning applications received for consideration:
- 7.3.1 20/503671/FULL 15 Amsbury Road Coxheath Maidstone Kent ME17 4DW Erection of 1no. four-bedroom chalet bungalow with integral garage and associated parking.
 - 7.3.2 20/503412/ADV Land North Off Heath Road Coxheath Kent ME17 4TB
Proposal Advertisement consent for 2no. flag poles with flags.

8. Working Groups: Updates

Traffic and Community Safety: Highways Improvement Plan. Clerk to contact KCC Highways for an update on outstanding items.

NHP Group: No Report

Seasonal Events Group: Cllr Webb to order the PC Commemorative Wreath for the PC

Recreation and Youth Group: No report

The Chairman asked all Cllr's to consider items for the 2021-22 budget and to submit these to the Clerk before the November meeting of the finance committee.

9. Correspondence:

9.1 Planning system two new consultations which need to be responded to by the 1st and 30th of October. It was AGREED that the Planning Committee would review the consultations.

9.2 Parking of Countryside Subcontractors at Woodlands. Cllr Small gave his report. It was AGREED that Cllr Webb would contact the site manager for Moat Homes with regards to contractors parking on the grass verges at the Woodlands Estate.

9.3 KALC/CPRE Planning White Paper Virtual Information Event 11 September
Cllr Wilson would represent the Parish Council at this meeting.

9.4 Criminal Damage to Village Planters

It was reported that the village planters had been vandalised and Dave Mann replanted them . Cllr's thanked Dave Mann for his help.

Date of Next Meeting: To be confirmed

There being no further business to transact the Chairman closed the meeting at 8:05 pm.

Chairman : *Clive Parker*

Date: 27th October 2020