

Coxheath Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Tuesday 26th November 2019** in Coxheath Village Hall commencing **at 7.30 pm**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

PRIOR TO THE START OF THE MAIN MEETING:

Representations from the general public will be taken for a period up to thirty minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman.

Main Meeting:

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Request to film or record all or part of the meeting:

Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should please speak to the Clerk.

3. Consideration of items to be taken in private because of the disclosure of exempt information:

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. To receive reports from:

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|-----|--|-------------|
| 5.1 | Police Representative and Community Warden | |
| 5.2 | Kent County Councillor | |
| 5.3 | District Councillor | |
| 5.4 | Chairman of the Parish Council | Cllr Parker |
| 5.5 | Open Spaces Councillor | Cllr Bird |
| 5.6 | Green Planet Action Group | Cllr Small |

6. Minutes of the Parish Council Meeting :

To consider the minutes and if in order sign as a true record

- 6.1 Minutes of Parish Council Meeting 29th October 2019

7. Matters arising from the minutes (not included in other agenda items)

- 7.1 Medical Centre
7.2 Defibrillator in the Village Centre

- 7.3 Bi Monthly Meetings with Chartway
- 7.4 Tree Survey
- 7.5 Replacement Litter Bins/ Location of Salt Bins
- 7.6 Parish Noticeboards
- 7.7 Replacement Bollards
- 8. Councillors' Individual Reports: (not included in other agenda items)**
- 9 Finance:**
 - 9.1 To Agree Financial Performance Against Budget October 2019 :
 - 9.2 Parish Council Banking Arrangements: Update
 - 9.3 Update of account for 2019/20 including payments received:
 - 9.4 Accounts paid since the last meeting to be ratified:
 - 9.5 Accounts for payment:

9.5.1	Stationery and postage Parish Clerk	£	44.97
9.5.2	Vodafone Parish Mobile 8 November – 7 th December	£	38.00
9.5.3	HP Instant Ink 20 October – 19 November	£	17.99
9.5.4	EasyPC 1/4/19-31/3/20	£	60.00
9.5.5	Clerks Salary	£	1072.28
9.5.6	1+1 Ionos Email Provision October 2019	£	14.99
9.5.7	1+1 Ionos Email Provision November 2019	£	14.99
9.5.8	Festive Licence Fee (Christmas Lights)	£	28.00
9.5.9	BT Line and Broadband Parish Office Direct Debit	£	175.47
9.5.10	Christmas Lights Refreshment Costs	£	77.10
 - 9.6 Payment requests to be discussed for approval and payment
 - 9.7 Late Payment Request/s to be discussed for approval and payment
- 10. To receive recommendations from the Finance Committee**
 - 10.1 To receive the draft minutes of the Finance Committee Meeting 19th November 2019
 - 10.2 To consider the Budget 2020/21:
 - 10.2.1 To review 2019/2020 spend forecast
 - 10.2.2 To agree budget groups for 2020/2021
 - 10.3 To consider the precept and parish service scheme 2020/21
 - 10.4 Coxheath Twinning Association – Request for raffle prize donation
 - 10.5 Policy Adoption:
 - 10.5.1 Finance Committee Terms of Reference
 - 10.5.2 NALC Model Financial Orders
- 11 Planning:**
 - 11.1 To table planning applications dealt with since last meeting
19/505232/OUT Land at Linden Farm Barn Stockett Lane Coxheath Maidstone Kent ME17 4PS
Outline Application for a residential development with all matters reserved (Resubmission of 19/503865/OUT). **CPC OBJECTION**
 - 11.2 To table decisions by the Planning Authority since the last meeting
 - 11.2.1 *19/504283/PNQCLA Workshop at Forstal Farm Forstal Lane Coxheath Kent ME15 0QE* **Prior Approval Refused**
 - 11.2.2 *19/501775/FULL Stocketts (also known as The Spice Lounge) 118 Heath Road Coxheath Maidstone Kent ME17 4PN*
Demolition of existing restaurant and erection of 14 no. retirement apartments for over 55 year old persons with associated parking turning and amenity space. (Resubmission of 18/503194/FULL) **Application Permitted**
- 12 Neighbourhood Plan and Strategic Planning:**
 - 12.1 MBC Call for Sites
 - 12.2 NHP Update
- 13 Traffic and Community Safety:** Review Progress
 - 13.1 HGV Pilot Scheme Initiative
 - 13.2 20 mph Initiative Outside the School

- 13.3 Highways Improvement Plan (HIP)
- 13.4 Parking Notices

- 14 Youth and Recreation:** Review Progress
- 15 Development of Multi-Use Games Area (MUGA):** Update
- 16 Seasonal Events:**
- 17 Correspondence:**
 - 17.1 To table items of late correspondence :
 - 17.2 Items circulated for information: For further information contact the Clerk
 - 17.2.1 Statement Persons Nominated/Notice of Poll and Situation of polling stations - Maidstone and the Weald Constituency
 - 17.2.2 KALC CEO Bulletin - Issue 2 - November 2019
 - 17.3 Items acted on:
 - 17.4 Items for discussion/action
 - 17.4.1 Volunteer Lunch 7/2/2020 MBC Environmental Services Team
 - 17.4.2 Air Pollution & Anti-idling campaign
 - 17.4.3 Police and Crime Commissioner Part Time Vacancies
 - 17.4.4 Letter from resident re parking on Westerhill Road
 - 17.4.5 Maidstone KALC Committee Meeting - Monday 11 November 2019
- 18 Website Improvements:** Update

- 19 Dates of Future Meetings: 2020 7.30 pm in the Small Hall, Coxheath Village Hall**
28th January; 25th February; 31st March; 14th April Annual Parish Meeting; 28th April; 19th May Annual Meeting of the Parish Council; 30th June; 28th July; 25th August; 29th September; 27th October; 24th November .

Irene Bowie

Clerk to the Parish Council

Email: clerk@Coxheathparishcouncil.org.uk

19/11/2019